

## Call for Project Curator [emerging] 2022-2025

PS<sup>2</sup> is looking for a passionate and imaginative Project Curator [emerging] to work alongside the Creative Director. Our new Project Curator [emerging] should have a deep interest and care in contemporary art, for artists and audiences, ideally, but not exclusively, with a background as artist, arts management and/or curation. Depending which level and qualification the successful candidate will have, we will adapt the learning and progression path to the given skills level. In an atmosphere of teamwork and mutual respect, we hope to create a work situation, which is fulfilling and joyful, yet also concentrated and ambitious.

### Key conditions

Job Title	Project Curator [emerging]
Employer	Paragon Studios Ltd (PS <sup>2</sup> ), 11 Rosemary Street, Belfast
Reports to	Creative Director, Board
Responsible for	Managing and developing PS <sup>2</sup> arts programme
Contract	3 year, fixed-term until 30 June 2025
Hours of work	Full time, [35 hours], flexibility in hours required
Salary	£18018 per annum [Real Living Wage, 2022] plus 5 % pension contribution
Leave	30 days annually
Probation Period	6 months
Start date	01 July 2022
Location	PS <sup>2</sup> , Property House, 11 Rosemary Street Belfast

## About us

PS<sup>2</sup> started in 1993 as a self-organised artist- and studio collective in Belfast, with currently 9 studio artists and 3 year-long residency programmes for: a curator, critical writing and a collective. In 2004, a small ground floor shop in the studio building was used as a project space for invited artists. The project space quickly became an attractive and important platform for local and trans-local artists to experiment and create new and site specific work, open to the public. Funded by the Arts Council and other sources, PS<sup>2</sup> soon established an annual arts programme of around 20-25 projects with mainly emerging artists and cultural producers.

Chosen from proposals, invitations, recommendations, open calls and chance encounters, PS<sup>2</sup> works on average with 40-70 artists a year, in the project space and with longer term projects at outside locations in community contexts.

PS<sup>2</sup> has a clear curatorial vision and curiosity, working with artists whose work is experimental, original, risk-taking, of social relevance- and- artistically brilliant. PS<sup>2</sup> is a vital springboard for the development of artists' careers within the arts ecosystem of Northern Ireland [see Freelands Artists programme] and a feeder to larger organisations. PS<sup>2</sup> projects assist many artists being rewarded with individual funding, residencies, travel awards and /or employment in the arts sector. With innovative project formats of open calls, we specifically target artists and cultural producers, who might otherwise remain undetected and unsupported.

## The Role

PS<sup>2</sup> wishes to recruit a passionate and imaginative Project Curator (emerging) to manage and develop our arts programme. The newly selected Project Curator (emerging) will assist the Creative Director in the organisation and future planning of PS<sup>2</sup>. They will gradually be introduced, guided and supported in their new role by the Creative Director, the Board and learning programmes linked to this Employment Programme and mandatory additional training courses.

This post is based in Belfast, but applicants must be able to travel outside of Northern Ireland to meet the demands of the role as required.

## **Duties and Responsibilities**

The newly selected Project Curator [emerging] will assist the Creative Director in the organisation and future planning of PS<sup>2</sup>. The Project Curator [emerging] will:

- assist the Creative Director in the running of PS<sup>2</sup>
- seek and attend training sessions
- assist in planning the annual arts programme
- select artists and projects from proposals or invitations
- seek and apply for necessary funding
- administer funding and allocated project budgets
- Keep all necessary documentation for budgets
- install and de-install projects
- assist and advise artists in the realisation of their projects, both indoors and outdoors
- curate art projects/exhibitions in PS<sup>2</sup>'s project space/other venues/galleries/ or at community contexts/ outside locations
- communicate the programme to a wide audience, through writing
- seek ways to make the art project as accessible as possible
- update website, social media
- plan openings, talks and workshops
- collect feedback
- review and evaluate each project
- prepare reports for the Board and funders as required
- inform and collaborate with other arts organisations
- devise new initiatives and seek funding for them
- occasionally invigilate project space during working hours
- attend meetings with funders and other sectorial bodies when appropriate

Specification	Essential	Desirable
<p><b>Qualifications</b></p> <ul style="list-style-type: none"> <li>• Educated to degree level or equivalent</li> <li>• Degree in in visual arts, arts management, curation</li> <li>• Interest, curiosity of the contemporary arts scene in Northern Ireland</li> <li>• Good knowledge of contemporary art</li> </ul>	<p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p>
<p><b>Skills</b></p> <ul style="list-style-type: none"> <li>• Good organisational and communication skills</li> <li>• Good administrative skills</li> <li>• Good social media skills</li> <li>• Confident user of computers</li> <li>• Good writing skills</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	
<p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>• Experience of working within a gallery, museum or other cultural organisation</li> <li>• Experience of co-ordinating artist projects and/or live events</li> <li>• Experience of partnership working</li> <li>• Experience of working in collaboration with diverse audiences, including non-specialists, on creative projects</li> </ul>	<p>✓</p>	<p>✓</p> <p>✓</p> <p>✓</p>

<b>Behaviours/characteristics</b>		
• Ability to work on own initiative and as part of a team	✓	
• Proven interest in the visual arts	✓	
• Ability to communicate with and enthuse diverse audiences	✓	
• Flexible and reliable	✓	
• Practical and resourceful	✓	
• Tactful and diplomatic	✓	
• Able to work under pressure on multiple projects	✓	
• Ability to work to deadlines and maintain attention to detail	✓	
• Maintain professional working relationships at all time	✓	

If you have any queries regarding the role please contact [info@pssquared.org](mailto:info@pssquared.org) or phone 07733457772

## Application Procedure

Your application should include

1. Application form
2. A current CV [maximum 2 A4 pages]

## Timeline

Launch	03 May
Deadline:	23 May
Shortlist notification:	01 June
Interviews [in person]	16 June

**Please send your application [application form and CV] as one PDF [limit: 5MB] to:  
[application@pssquared.org](mailto:application@pssquared.org)**

**Unfortunately, applications that do not follow this format cannot be considered, except for applicants with access needs. Shortlisted applicants must be available for the in-person interview on Thursday 16 June 2022.**

**PS<sup>2</sup> is committed to equal opportunities in recruitment and employment.**

**We welcome applications from people irrespective of disability, gender, sexual orientation, age, marital status, family responsibility, race, ethnic origin, nationality [subject to issue of work permit, where required], trade union membership and activity, political or religious beliefs.**

**We are committed to supporting applications, whose background and/or identity is as yet under-represented in curatorial practice. This includes, but is not limited to, applicants from: Black, Asian and ethnically diverse backgrounds, from lower socio-economic backgrounds, deaf applicants and/or neurodiverse applicants, applicants with disabilities or long-term health difficulties, applicants with LGBTQIA+ identities, applicants with no formal education and of older age.**

**Applicants with specific access needs can submit their application in an alternative format and are offered in-person support.**

**Please contact us if you would like to receive this information in a different format, e.g. paper format, large print version. Email: [info@pssquared.org](mailto:info@pssquared.org); phone: 07733457772.**